How to Access Microsoft Teams

Option 1

1. Go to the school's website and click on the event link
2. Select JOIN

Option 2 (Teams Download Link)

1. Click on the link https://www.microsoft.com/en-us/microsoft-365/microsoft-teams/download-app
2. Select Download for mobile
3. Enter cell phone
4. Click Send now
5. You will receive a message on your cell phone to download the app
6. Once the app is installed, Click on the event link
7. You will see two options: Get the Teams app or Watch on the web instead.
8. Select "**Watch on the web instead**."
9. You will see Welcome to this live event! Sign-in or Join Anonymously
10. Select **Join Anonymously**

Option 3 (Downloading Teams from App store or Goggle Play)

1. First, you'll need to install the Teams app from the app store or Google Play store
2. Follow the installation prompts based on your computer or mobile device
3. Once the app is installed, the process is essentially the same for both devices.
4. Click on the event link
5. You will see two options: Get the Teams app or Watch on the web instead.
6. When you open the app, you should see a sign in screen. Tap "Sign in" if you have a Microsoft Outlook/Office 365 Account/SSO
7. If you don't want to use your account, select **Watch on the web instead**.
8. You will see Welcome to this live event! Sign-in or Join Anonymously
9. Select **Join Anonymously**